

DATE: 27 February 2017

NOTICE OF AGM on 26 March 2017 at 2PM in Southampton Medina Mosque Trust Ltd.

NAME OF THE MEMBER

Asalamualaikum,

Our records indicate that you are a member of Southampton Medina Mosque Trust Ltd. You therefore have the right to receive notice of the Annual General Meeting of the Trust which has been fixed to take place on Sunday, 26th March 2017 at the Medina Mosque immediately after Zuhr salat (2PM). You are requested to attend the meeting. It is essential that you bring proof of your identity to gain access to the meeting. As you know the Mosque is run by a Committee which is elected by the members. The Committee called the Board of Directors or the Board of Trustees presently consists of 15 elected members for a term of three years. Each year five of the elected senior most Directors or the Trustees are, under our Constitution, required to resign. However, any or all of them can seek to be re-elected for a further term of three years.

At the AGM on 26th of March 2017, the following Directors/Trustees will be deemed to have resigned/retired having completed their three year term.

1. Ahmed Fakirmohammad
2. Allah Ditta
3. Mohamad Mukhtar
4. Shahid Ali
5. Toqeer Kataria

The Southampton Medina Mosque Trust Ltd is a registered charity under the English law and it is also a company limited by guarantee. Only such members who qualify to be Trustees or Directors can be elected to the Board. Qualifications required to be a Trustee/Director of a charity are set out in law. You can request further information from the General Secretary.

If you qualify and you believe you have the skills and/or experience to work for and contribute to the advancement of the purposes of the Trust, you are welcome and indeed encouraged to join the election process. If elected, you are required to spend at least ten hours each month on matters relating to the mosque including attendance at meetings of the Board of Trustees which normally last about three hours and are normally held once a month. If you miss attendance at two consecutive meetings of the Board without reasonable cause, you may be asked to resign. You will be expected to conscientiously discharge duties that the Board might assign to you.

The Board elects the Office Bearers of the Trust namely the Chair, Vice Chair, Treasurer, General Secretary, Assistant General Secretary and Assistant Treasurer.

The election process is carried out under the supervision of Independent Election Commissioner/s and if members are required to vote, the voting is carried out by use of ballot box. If you want to become a Trustee/Director or you would like another person to be a Trustee/Director you will need to fill in the attached form (Nomination Form) and send it to the Mosque addressed to the Election Commissioner/s. All required details must be completed on the nomination form.

The nomination form MUST be returned to the Election Commissioner at the mosque on or before the Wednesday, the 22 March 2017. Keeping to the deadline is essential. You may nominate more than one member but ensure that the person/s nominated know that he/she/they have been nominated and have consented to the nomination. Upon receipt of nomination forms the Election Commissioner/s shall declare and post the names of candidates for election on the Mosque Notice Board at least three days before the AGM. The nominated candidates will be required to address the AGM on their experience and aspirations for further development of the Mosque. If you have been nominated for election, you may withdraw your nomination at any time prior to the conduct of elections. Those seeking re-election will be called upon to state their contribution to the development of the Mosque, its policies, programmes and attendance at meetings.

As there is underrepresentation of women and non Asian groups in the Board of Trustees such as Arabs, Africans, Europeans, Turks to name a few, the Trust is very keen to have a fully representative and balanced Board of Directors/Trustees. Therefore, if you are a sister or a member of an underrepresented ethnic group and are eligible in law to become a Trustee/Director, PLEASE join in the service of Allah by getting yourself nominated to contest the election.

Serving the House of Allah brings huge rewards and your attendance at and active participation in the AGM will surely please Allah.

May Allah guide us in our work to promote Islam and to protect the rights of Muslims to live in peace and harmony with others of different faiths or no belief.

Shahid Ali
General Secretary:

I confirm that the notice complies with the relevant provisions of the Articles of Association of the Southampton Medina Mosque Trust Limited. This and other governance documents can be found on our website www.Medinamosque.org
Shahid Ali

NOMINATION FORM FOR ELECTION TO BECOME TRUSTEE/DIRECTOR

I.....(Name)

Of.....(Address)

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Being a member of the Southampton Medina Mosque Trust Ltd

Wish to nominate the following person/s for election at the AGM, having satisfied myself that the person/s I have nominated qualify to become Trustee/Director: each being a member of the Trust, each being over 18 years of age, not having been disqualified under Charities Act, not having an unspent conviction for an offence involving dishonesty or deception (such as fraud), not been declared a bankrupt or not having entered into a formal arrangement (eg. an individual voluntary arrangement) with a creditor and not having been removed as a company director or charity trustee because of wrongdoing.

- 1.
- 2.

I confirm that the above named is/are willing to be nominated and to serve on the Board of Trustees/Directors, if elected.

I further confirm that I am satisfied that the person/s, I have nominated has/have the skills and commitment to discharge the duties attached to being a Trustee/Director.

Please return this form to:
ELECTION COMMISSIONER,
SOUTHAMPTON MEDINA MOSQUE TRUST Ltd
COMPTON WALK, Off St. Mary's Road,
SOUTHAMPTON, SO14 0BH
In the enclosed envelope
Before Wednesday, the 22nd of March 2017