



Southampton
MEDINA MOSQUE TRUST LTD

Compton Walk Off - St Mary's Road - Southampton - Hampshire - SO14 0BH
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www.medinamosque.org.uk

STUDENT APPLICATION FORM

STUDENT DETAILS

(Please complete the following in BLOCK CAPITALS and BLACK INK)

Name: _____

Male Female Date of Birth: / / _____

Parent's / Guardian's Name: _____

Home Address: _____

Postcode: _____

Home Tel: _____ Work Tel: _____ Mob Tel: _____

EMERGENCY CONTACT

Name: _____

Relationship: _____

Address: _____

Postcode: _____

Home Tel: _____ Work Tel: _____ Mob Tel: _____

Continues overleaf.....

OTHER INFORMATION

Medications (Please list any medication child may bring to the class):

Allergies / Learning difficulties / Illness /Special needs:

Doctor's name and address:

Tel Number:

TERMS & CONDITIONS

1. The minimum age of admission is 5 years old.
2. All students and parents shall be expected to conform to all rules and regulations, and no exceptions shall be made for anyone.
3. All students shall be expected to conform to Islamic guidelines, as advised by their teachers, in relation to dress, appearance and manners.
4. Students are expected to attend all classes for which they have been enrolled and any absences must be explained by a note signed by the parent / guardian.
5. A student found guilty of disrespect for trustees, teachers or other staff is liable to be expelled from the school. Same shall apply to a student who is found guilty of persistent bad behaviour in the class or on mosque premises.
6. Before a student is expelled, the parents may appeal to the Board of Trustees against the decision and the appeal will be heard by a panel of three Trustees which will include the Lead Trustee for Education and whose decision shall be final.
7. Students must not bring unnecessary items into the Mosque, and must look after their belongings whilst on the premises. It shall be for the Teacher to decide what is and what is not a necessary item. The Mosque shall not accept responsibility for any damage to and / or loss of any student belongings.
8. Parents of a student found responsible for causing damage to Mosque property shall be liable for the cost of such damage and will be expected to pay such sum as the Lead Trustee of Education decides.
9. The Trustees set the fees to be charged from parents/guardians of students and the parents/guardians are expected to pay the fees on a regular basis without fail on the dates specified.
10. All students must be punctual and regular in their attendance in classes.
11. A student may be allowed to arrive late or leave early in exceptional circumstances and only at the request of the parent/ guardian.
12. Absence by a student of 3 weeks or more without due permission from the Teacher shall terminate the student's admission to school.
13. All students shall be responsible for having the necessary equipment/material and for maintaining their own pens, pencils, Qaidas, Siparas etc.
14. Parents/guardians shall be expected to ensure that any homework/tasks given to students is/are completed and submitted upon the requested time.
15. All students shall be assessed upon admission and at regular periods during their education, and shall be graded and allocated classes according to their ability and requirements.
16. Administrative decisions such as class allocations, setting of timings, holidays and setting the syllabus etc. shall be made at the sole discretion of the Mosque.
17. The Mosque reserves the rights to amend existing rules or introduce new rules at any time.

I accept the terms and conditions and I ensure that my child named in the form understands and complies with the requirements.

DECLARATION

Parent/guardian: _____ Signature: _____ Date: _____ / _____ / _____

FOR OFFICE USE:

Application received on: _____ / _____ / _____

Date of Admission: _____ / _____ / _____

Admission No: _____ / _____ / _____ Class _____

APPROVED BY: _____

Signature: _____

Date: _____